



18 February 2025

Draft MINUTES

Present: members in attendance

Sarah M	Tao Liang Lee
Chloe McDarmont	Sandeep Salunke
Maree Zilotti	Kate Grove
Nathaniel O’Hare	Annie Boyter
Mimi Prowse	Tom Cameron
Leighton Thomas	Kate Rose
Anna Baranoff	Lisa Naumann
Cara Cox	Julian
Emily Ritchie	Carol Collins
Grace Gleeson	Lauren Jackson
Rachel Cox	A Thinushiya
Mara Morgan	Donna Portelli

Welcome

Opened by President (SM) at 7:01pm

Apologies

Apologies from Rebecca Johnson

Ratification of Previous Minutes

Ratification of 19th November General Meeting Minutes.

Corrections:

The motion at 4 should include the amount \$34 700.34 in the motion, not \$340700.34

Motion: Motion to accept and ratify 19th November General Meeting Minutes moved by Anna Black and seconded by Nathaniel O’Hare. CARRIED.

Business arising from previous minutes

Correspondence (13th November – 12th February)

Incoming

1. Various advertising materials
2. Various parents re: Long Lunch tickets
3. Nathalie Sarlin re: Insurance
4. William McGahan re: Coopers Camp Road

5. Rebecca Smith re: Insurance
6. Susan Butler, Sunny Wood re: Qkr
7. Kate Matthews re: P&C Staff and Purchasing Procedures
8. Carmen MacQueen re: Gingerbread Houses
9. Heather Marschall re: School Council Vacancy
10. Lee Lee re: Mangoes
11. Heather Marshall re: Parent Network
12. Caroline Liu re: Year 6 Lunch
13. Claire Mathieu re: Fete Marketing
14. GX Outdoor re: Grandstand delivery
15. Mimi Prowse re: School Council Vacancy
16. Goodstart Red Hill re: Sea of Hearts
17. Kell Shepherd re: Year 6 Events
18. Jodie Bond re: Parent Network
19. Superior Foods re: Fridges and Freezers
20. Angie Dobbrick re: School Council
21. Cameron Esterhuizen re: Fridge and freezer maintenance quotes
22. Bonnie Liu re Parent Network
23. P&C Queensland re: Insurance Renewal

Outgoing

1. Responses to above except advertising material
2. Anthony Lamond re: Trivia Night
3. Caroline Liu re: Year 6 Lunch
4. Heather Marschall re: Tuckshop Menu
5. Heather Marshall re: Newsletter

Executive Decisions

1. Approval for Telstra Mobile Pre-Paid Internet plan to service the Uniform Shop for 2025 up to a cost of \$350. **Moved by Chloe McDarmont and seconded by Sarah M.**

Reports

- 1) Treasurer's Report
 - a) Summary as at end December 2024:
 - b) We have reconciled the accounts for year end and now working with the Auditor for sign off.
 - c) Gross profit for the Tuckshop and Uniform shop was around \$60,000 for the quarter. This is good news but I want to highlight that we which includes prep uniform sales.
 - d) Operating expenses along with salaries over the quarter have reduced down to under \$30k.
 - e) The tuckshop and uniform shop (with salaries) turned a profit.
 - f) Additionally, with the square installation, ANZ merchant fees decreased by a small percentage as well.
 - g) Balance sheet:
 - h) The P&C is still in a strong cash position, cash on hand at the end of December 2024 (all accounts, TDs etc) is \$423k.

- i) We will undertake a review of accounts and TD - Haven't got to this yet, but expect to complete this quarter.
- j) Last year Fundraising income \$25 375 and expenses \$15 749
- k) Summary:
- l) We will continue to monitor the viability of the operations but last quarter (after accounting for grandstand progress) we are on track for breakeven, or small profit.

2) Principals Report

- a) Day 8 numbers 631 – down 40 from start of 2024
- b) These figures reflect our new reality.
- c) James Dougherty currently on leave. There is no replacement at this stage and TC is working with DoE to determine next steps in relation to DP going forward. Our numbers mean we are not entitled to a second DP
- d) A number of staff have planned leave in the coming semester.
- e) New Chinese teacher starting tomorrow
- f) Year One teacher starting shortly to replace Daisy O'Rourke who will be on maternity leave.
- g) Question from the floor re: removal of playground
- h) No current set plans \$30k to remove, possibly around \$60k
- i) Is possibility of a working bee to remove? Practicalities in insurance to remove?
- j) Donna P – expense is in the removal of the softfall
- k) Further discussion held over until next meeting

Motions on Notice

None

General business

1) Pool Area Upgrade and Grant

- a) The Swimming Pool precinct been on the agenda for a long time
- b) While the DoE has been supportive of pool upgrade, it has not supported other infrastructure upgrades in the area.
- c) TC aim always to improve Ashgrove State School. When we have the opportunity we should 'do it once, do it right'
- d) DoE will not award funding for pools, therefore funding needs to be raised by community or through a grant.
- e) The pool offers a wealth of community links – we are visited by other schools; water safety every year; swimming lessons and Ashgrove Aces are all important parts of the school community. With this upgrade the pool would be available all year round.
- f) TC is very passionate about looking long term to continue to upgrade facilities of the pool.
- g) The current state is not how Ashgrove State School should be presenting
- h) Through this process, other schools have been reviewed. Many local schools have upgraded their facilities in the same way as will be proposed here.
- i) TC gives full support to the presentation to follow.
- j) The President notes that in this meeting those in attendance need to consider the approval (or otherwise) the payment of up to \$350k within 30 days should the SSS Grant be awarded

- k) Presentation by Anna Baranoff and Leightnon Thomas from Contexture Architects
- l) Presentation documents attached to these minutes
- m) Conclusions of engineering report conducted in 2023 deemed that the previous grandstand was at end of life
- n) The SSS is a grant that is accessible for schools every year from \$50k up to \$500K. Because of our SEO index we must contribute 100 cents for every amount awarded by the Department of Education.
- o) Pool area built in 1957 – issues with drainage, smell, and unappealing appearance
- p) Is is a poor comparison to other schools in the area: Ithaca, Wilston, Windsor all with renewed facilities
- q) We have a rare opportunity to uplift the facilities for the benefit of the whole school
- r) See attached plans for details
- s) Anna notes that the existing gas heating costs school \$30k per year.
- t) Donna Portelli commented that only Swim Academy uses pool in winter and revenue from Swim Academy does not cover costs of heating. By transitioning to an electrical heat pump that money could be spent elsewhere
- u) Question re: grandstand seating materials and risk of falling between the seats? The grandstand will be metal with only very small gaps of 20mm.
- v) Question: What is the estimated total cost of entire precinct? The total project has been costed at \$3 million.
- w) Question: What was possible for \$1 million? Electrical heat pump, pool lighting, upgraded roof (PTFE roof instead of PVC)
- x) President notes that future P&C may decide to increase the amount spent in this project but the current executive chose not to obligate the school with money that it didn't have
- y) Question: Can we re-submit if unsuccessful? Yes.
- z) It was noted that if costings come in under the proposal, having the plans already drawn up means the project could go further.
- aa) The Grant will be awarded in June
- bb) What is the warranty of the roof? The specified roof has warranty of 15 years, but not necessarily indicative of the end of service life
- cc) Noted that the old grandstand had a drainage issue which hastened its demise

Motion: That in the event Ashgrove State School receives a grant from the School Subsidy Scheme Fund, the P&C will pay to the school, within 30 days of the approval of the grant, 50% of the value of the grant, up to \$350,000. Moved by Chloe McDarmont, Seconded by Cara Cox. CARRIED.

- 2) Election of School Council parent representative
 - a) Two parents have nominated for the role of parent representative; Mimi Prowse and Angie Dobbrick
 - b) A statement was delivered from both nominees and a secret ballot was conducted.
 - c) Angie Dobbrick was the successful nominee.
- 3) Tuckshop Freezer:
 - a) One of the freezers in the tuckshop has failed
 - b) A technician has determined that the compressor needs replacing and could be done at a cost of \$1900.
 - c) Question put to the floor; it is best to repair or purchase a new unit at a similar price?

- d) Comment was made that even after the repair, more components may fail leaving the P&C out of pocket.
- e) Chloe McDarmont to gather further information to present at next meeting.

4) Fete Update:

- a) Rides are booked; awaiting quote and selection
- b) Fete Bar security and safety issues were discussed
- c) Question: Which stalls made the most money? Determine which are worth running
- d) General call out for help and volunteers
- e) YMCA have reiterated their offer for help.

4. Meeting start times

- f) It was proposed that we start the meetings earlier.
- g) Following discussion it was agreed to move the meetings to a 6.30 start time from now on.

Motion: From the first meeting following the AGM, the P&C General meetings will start at 6.30pm. Moved by Tom Cameron, Seconded by Anna Black. Carried.

Applications for memberships and recording of new members

Held until AGM

Date of Next Meeting

Date of Next General Meeting: to be confirmed at AGM

Meeting Closed

Meeting closed by Sarah M at 8.07pm