

9 March 2021

**Draft MINUTES**

**Present: 20 members in attendance**

Balachandren Baleshan (Member)	Glen O'Halloran (Member)	Joe Saglam (Member)
Alicia Klumpes (Member)	Leah Macfarlane (Member)	Adria Cunningham (Member)
Evan Shellshear (Member)	Charlotte Davies (Member)	Phil Langley (Member)
Kate Matthews (President)	Shelley Carter (Member)	Samantha Reeves (Non-member)
Kristen Lowrey (Member)	Jody Timms	Justin Hagen (Non-member)
Chloe Nicholls (Vice President)	Alecia Hartley (Member)	Charlotte Myers (Member)
Anthony Lamond	Rob Plater (Member)	Amyee Hogbin (Member)
Nicki Armistead (Member)	Sarah Woolford	Sarah Daly (Member)
Rachel Gadsden	Karen Bond (Member)	

**Welcome:**

Opened by President Kate Matthews (KM) at 6:59pm.

**Apologies:**

Ryan Apps, Anita Bond, Nicola Williamson

**Previous minutes:**

Motion to accept and ratify 9 February 2021 minutes. Motioned by **Chloe Nicholls**. Seconded by **Alicia Klumpes**. **CARRIED**.

**Business arising from previous minutes:**

- My School Connect (MSC) update: **Karen Bond** rang MSC to tell them not currently on Government Standing Offer Arrangement (SOA) for tuckshop ordering systems. MSC have been trying for years to get onto it. Karen confirmed that of the remaining options, Flexischools still tops them all, the others are all student IDs for high schools. The other is QKR it is good for parents but it adds a lot of expense to the P&C Tuckshop and Uniform Shop. The P&C would be responsible for all the transaction fees. If you want to cancel your order you don't get a refund back to your account, it's a credit against your name. Karen was a bit unsure about the alternatives and has opted to wait until the new SOA. P&C looking to transfer across at the start term 2 but may have to push this to term 3. Karen will follow up.
- WHS update: **KM** confirmed that Trent Nicholls will undertake the management of the WHS on behalf of the P&C through Employsure. Trent will contact Ryan Apps to obtain a handover. Trent has kindly offered to manage for free.

- Fete update: **KM** confirmed organisation is proceeding on schedule. All stall holder locked in but badges. Rides are booked and almost confirmed. Can't have dominator because nobody will license it anymore. Process around COVID required. P&C requires an approved COVID Safe Event Plan. Talking with school and Public Health Unit and they're happy. But the P&C can finalise now that President has been elected. To give comfort to our community the COVID requirements are around social distancing and hygiene, stalls wiping down surfaces, rides have entry/exit point, hand sanitiser available. School grounds to be used allows the P&C to have just over 10,000 people with designated entries and exits. P&C is paying for extra cleaning throughout, too. Also wipes at each table for people to wipe down their own stuff. For inside spaces, the P&C will have a capacity number for people allowed in each space. So 80 adults in the hall etc. plus kids. But still need to physically distance. Proposed to spreading out more, so instead of a few large marquees we're having more smaller marquees and using prep area etc. We're having camels instead of ponies.
- Fete volunteer meeting tomorrow. Come along tomorrow night if you're interested in being involved in the fete.
- Safety bag survey: **Glen O'Halloran** confirmed 100 -200 families that said they were interested, passed information along and now they're putting the Ashgrove branded tags.
- Pool upgrade: **KM** confirmed grant that covered accessibility. But missing handrails to go up the ramp. Looking for a quote to do that. Got a quote for \$3,750 excluding GST. Amend the motion to include the handrails. Then could consider pool shade. Got one quote and waiting on two others. Or perhaps P&C can get a grant for that.

## **Executive Decisions**

P&C Executive decided to hold a bar at the Celebrating Community P&C Fete. Have it at oval in the back use the existing rotunda so you can go in and get your drink and then leave and then area that's fenced off as well. Next to the stage for live auction. Luke Stalley has volunteered to run the bar.

## **Correspondence**

Inward (as listed):

1. Disco – nothing decided about the event, date has not been discussed. **Samatha Reeves** will get in touch with Heather Marshall, she'll have the school calendar and give the dates that might be available. Pick dates and then we'll go from there.
2. Champion parent contribution - **Alecia Klumpes** - Corro with. about parent contribution money. Around. \$30,000 and then our rebate amount too

## **Other business:**

- Dogs on school grounds: **Glen O'Halloran** confirmed not raising as consultative process, only raised because we need to manage school grounds. Asked parents to be aware. Because there was an incident. There may be a time when we ask parents not

to have pets on school ground so we can manage risk. Know they are friendly some but sometimes dogs can react in a way that is not positive. We know full control is not always a reality. Won't make decision until Anita returns. Just looking for feedback. Parents most think it's ok. Does one incident cause a risk response? Rachel and Glen say yes. But one parent says one incident says it's not really a pattern. Parent would love to see a risk assessment.

- Long Lunch update: **Aymee Hogbin** - checking out a few restaurants: Otto, Greca etc. Looking a little bit later in November 2021.
- Trivia – no volunteer yet.
- Comedy night: **Anthony Lamond** suggested comedy night. Has a background in stand up comedy so could organise this as a fundraiser. He could organise it but just have to be mindful of if there are any boundaries in terms of content. Generally hand pick comedians that would work well. Have a chat with the P&C post fete.
- New Executives: new P&C Executive will require other volunteers.

## **Reports:**

### **Treasurer's Report – Alicia Klumpes**

- Nothing to go through.

Motion that Treasurer's Report be approved and accepted by **Chloe Nicholls**. Seconded by **Rachel Gadsden**. **CARRIED**.

### **Uniform report - Charlotte Myers**

- raincoats arrived. They are selling very well.

Motion that Uniform Shop Report be approved and accepted by **Chloe Nicholls**. Seconded by **Rachel Gadsden**. **CARRIED**.

### **Tuckshop report – Karen Bond**

- Friday café. It's been quieter. Might take time, both Grade 1 and Prep just finding out about it. I'm happy to keep organising it at the moment. It's a long day. Whole idea is at community spirit. There's not a lot of parents around the school in the afternoon. The parents aren't coming, only the kids.
- We've had a fridge that's died. I need to do some research and touching with people on ex-rental people. It will be under \$1,000. Looking at ex rental with glass doors on perfect for tuckshop. Or possibly buy a new one. If under \$3,000 can be an executive decision. If over needs a special meeting of at least 10 people.

Motion that Tuckshop Report be approved and accepted by **Chloe Nicholls**. Seconded by **Rachel Gadsden**. **CARRIED**.

### **Sponsorship report – KM/Leah Macfarlane**

- Sponsorship for the P&C Fete – The Gap Dental Practice and Studio Pilates Ashgrove have donate \$3,000 each. Different tiers if anyone has a business. First time we've

offered cash sponsorships, used to be goods or services for auction etc. Spot for 3 premium sponsors, 2 taken, and 1 more available. Have to make sure not two of the same businesses. Then different levels down to \$500. If you know a business that would like to be involved.

- Grant wise, just pool. Already talked about.

**Motion that Treasurer's Report be approved and accepted by Rachel Gadsden. Seconded by Alicia Klumpes. CARRIED.**

### **Principal's Report – Glen O'Halloran**

Acknowledge previous P&C Executive. Thanks for everything you did. It was a trying year in particular for P&C with fundraising, and good job putting on Colour Run. Reiterate that we'd like a full Executive Committee. Thank you to Kate and Chloe, they are incredible. No shying away that there is extra work to do. It's too much for them on their own, I think. So reiterate that if in room and interested in taking on the role then do it. We talk about all the wonderful things that the kids get to do i.e. the fete and colour run. But also be mindful that without the P&C there wouldn't be a tuckshop, uniform shop or Ashgrove Aces. So please come forward and support them.

The school has put up on website their Annual Implementation Plan which highlights the work we'll be doing in the school. Investing for success talks about the extra money the State Government gives the school and what we'll be using that money for. Focus remains on reading. Pac test and Naplan test goals are around those. Rest of money is for supporting staff and school and funding for staffing to ensure that we have everything we need. We are well below our class size targets in early years. Extra money also goes to our learning support. Both extending students and supporting those that are need that support.

Update the Business Services Management position – got the approval. Annette Heading will start with us in term 2. Coming in on Friday and Monday to meet with the team.

**Motion that Principal's Report be approved and accepted by Rachel Gadsden. Seconded by Chloe Nicholls. CARRIED.**

### **Ashgrove Aces – Aymee Hogbin**

Everything is good. Got canteen up and running. We'll be finished at end of term 1 and then start up again in term 4. Question about the boards. Aymee will check those out.

**Move Rachel, second Alicia. MOVED**

**Motion that Ashgrove Aces' Report be approved and accepted by Rachel Gadsden. Seconded by Alicia Klumpes. CARRIED.**

### **Motions on Notice:**

None.

### **Applications for memberships and recording of new members:**

None. Addressed in AGM.

**Date of Next Meeting:**

Tuesday, 18 May 2021, 7pm in the Ashgrove State School Hall.

**Meeting closed:**

Meeting closed by KM at 8.15pm