



12 October 2021

Draft MINUTES

Present: members in attendance

Amanda Hay (Member)	Sarah Woolford
Carla Loughnane (Member)	Leah Macfarlane (Member)
Sarah Drummond (Member)	
Rachel Cox (Member)	
Kate Matthews (Member)	
JP Bester (Member)	
Anita Bond (Member)	
Chloe Nicholls (Member) (ONLINE)	
Kate Grove (Non Member)	
Karen Bond (Member)	

Welcome:

Opened by President Kate Matthews (KM) at 7:05pm

Apologies

Charlotte Myers, Michael Boley, Glen O'Halloran

Motion to accept Apologies, Accepted by Leah MacFarlane and Seconded by Amanda Hay. CARRIED.

Ratification of Previous Minutes

Motion to accept and ratify August 2021 minutes after next meeting date is amended, Accepted by JP Bester and Seconded by Karen Bond. CARRIED.

Business arising from previous minutes

Addressed in General Business as ongoing matters.

Executive Decisions

Correspondence

Inward (as listed)

Inbound

1. Anita Bond re OSHC Tender Process
2. Heather Marshall re Prep enrolment packs

3. Charlotte Myers re Uniform Shop 2022 stock update
4. Sharon Kalsi re Technology BYOD Partnerships
5. Heather Marshall re meeting dates for Term 4
6. Justine Cazzolato re Pasta Drive fundraiser option
7. Stacey Townsend (Griffith Uni) re request to post research survey on P&C Facebook
8. Kristina Allen re COVID-19 lockdown employment arrangements and reinstatement
9. Michael Boley re environment sustainability initiatives and community seminar
10. Tom Ferret, Sequel Books re 2022 booklist
11. Nicola Williamson re obtaining/using "Square"
12. Charlotte Myers re register of hazardous chemicals in the uniform shop
13. Aymee Hogbin re information about recommencement of Swimming Club
14. SU Qld request for donation (\$5,000) to support chaplaincy program
15. Jess Dillon re completion of Stronger Communities Grants
16. Evanee Lee re Long Lunch information
17. Aymee Hogbin re Long Lunch information and flyer for publication
18. Aymee Hogbin re COVID-19 impacts on Long Lunch capacity
19. Jonty Bush MP re \$10,000 grants available from Gambling Community Benefit Fund (applications close 31 October)
20. Elizabeth Loos re Trivia Night info
21. Alicia Klumpes re transfer of bookkeeping duties
22. Staff wages and creditor expenses
23. Advertising offers and newsletters from a variety of providers including Ainslie Rockall-Mills (Backflips against bullying show), Mandy Weidmann, Chef Mel, iSponsor App, Oktion, School Fun Run, Fairtrade Australia, Colin Hili (Jumbo Interactive), Silverbox, Barnard Mangakahia (Performance, "Mana the Spirit of Polynesia"), Gingerbread Folk, Helen Kansky (Youth Mental Health First Aid Course), Containers for Change, Leanne Burns (Freedom Property), Rachel McCann (card making fundraiser) and Crazy Camel.

Outbound

1. Replies to all incoming (except advertising offers and newsletters)
2. QRIDA re Covid Business Support grants
3. Email to Tuckshop and Uniform Shop staff re minutes of Ashgrove P&C Staff Meeting of 3 September
4. Heather Marshall re SU Qld donation request
5. Parent Network communications

Motion to accept Inbound and Outbound Correspondence as true and correct accepted by Rachel Cox and Seconded by Sarah Drummond. CARRIED.

Other business

Reports

Treasurer's Report

1. P&C purchased a new pool shed and shelving for \$3,696 in July, utilising the funds from the pool grant received in FY2020.
2. The P&C contributed the first \$2,000 to the School Community Fund in August 2021.
3. P&C applied for the Covid disaster relief grant from impacted Tuckshop and uniform income and \$10,000 was received.

Motion the Treasurer's Report be approved and accepted by Leah Macfarlane and Seconded by Amanda Hay. CARRIED.

Uniform report -

Uniform sales have been busy with new parents and new Prep parents coming in to purchase uniform items.

New hats arrived, toggle has been added to the crown of the hat, current toggle / cord has been replaced. Embroidery of the new style hats is available. Old style hats will be on sale for \$15 until sold out.

For Term 4 Swimming swim bags, caps, goggles and long sleeve rashies are available for sale.

Motion the Uniform Report be approved and accepted by Rachel Cox and Seconded by Leah Macfarlane. CARRIED.

Tuckshop report –

Tuckshop will be changing brand of lasagne to Angelos which is a Brisbane based company and a great product with high quality ingredients. Lasagne will increase by 50c to \$5.50.

To save on \$12 delivery fee charged by Woolworths we would like to take out a Woolworths subscription at \$29 per month or \$255 per year

Motion to get woolworths delivery unlimited on an annual basis at a cost \$255 raised by Karen Bond and JB Bester CARRIED.

Flexischools have approached us with an offer to waive fees for 4 weeks if we promote the Queensland Health initiative to reduce cash handling via online ordering. We would need to promote online ordering by posting on social media or P&C newsletters. Karen to clarify if sales need to be online only to receive the 4 weeks free.

Patties pies are currently running a promotion and we have enough points to receive a \$70 visa card. We would like to purchase trays at a cost of \$89 and are requesting expenditure of \$19.

Motion to use visa card and \$19 expenditure motion raised by Karen Bond and Leah MacFarlane. CARRIED.

Motion the Tuckshop Report to be approved and accepted by Karen Bond and Seconded by Leah MacFarlane. CARRIED.

Sponsorship report

Grants – Closed out pool grant, with new pool shed and shelving installed.

Prep information day call for volunteer to join Grant committee.

Long lunch – \$500 Mac and Lulu sponsorship flowers on table and seeking a photographer sponsorship.

Motion the Sponsorship Report to be approved and accepted by JP Bester and Seconded by Rachel Cox. CARRIED.

Principal's Report – Anita Bond No report due to being busy

Facilities update – Amanda met with Infrastructure W&S potential issue tree roots on the year 2 playground. Looking to revamp and the path at the side of the hall. Dept likely to pay for the works. Dept paid for concept design and will get an arborist report within the next year.

Path near hall Dept, School and P&C funded project. SSS Program 50% Dept & 50% School / P&C this time next year time to get concept designs, input from school

In the old Admin office, school may undertake tiling over the December holidays due to H&S risk.

Motions on Notice

1. World teachers day – organising a morning tea for teachers, parent community involved.

Bring in baked goods

Motion for spending \$100 to purchase some additional items for World Teachers day raised by Leah Macfarlane and JP Bester CARRIED.

- 2 Community fund 588 incursion top up to \$2000 Amanda seconded JP Bester

Motion to top up community fund \$588 for incursion top up to \$2000 raised by Amanda and seconded by JB Bester CARRIED.

- 3 Retendering OSH Care and request for P&C after care – Compliance around after care. Not something the P&C can take on. Procurement to start tender process

Motion that the P&C will not take on the OSH Care motion to pass on OSH Rachel & Seconded by Leah

General business

1. Fete 2022 – Kate Matthew raised an option to run a colour run followed by a community festival and potentially a movie instead of the Fete for next year. There is still uncertainty covid next year and that it could still be a risk that the event would be cancelled at short notice. Anita Bond raised that the Fete is a very special event and the school really comes to life around fete time, the school community, particularly those new to the school get a real sense of who we are. If we skip a year we lose a sense of community. We need to seek help with stalls, it's a tradition and feel like it should go ahead. In the past year where we have cancelled U8s day and the Fete, mental health is an issue cancelling these events has had an impact on the kids, it is important to them and I am supportive of the Fete going ahead. The community is crying out for the fete, other events are great but the fete is a community event. P & C executives to discuss fete options and seek support from school community to form a Fete committee. Anita to suggest that we ask incoming Prep families for volunteers.
2. Alicia is leaving school next year requesting for a volunteer book keeper starting next year.
3. 5th November Long lunch – Tickets sold out within 7 minutes. Fortunately we were able to increase capacity for two tables due to easing of restrictions. Waitlist was added to the trybooking site.
4. 13th November Trivia night – sold out in 30 minutes no capacity increase possible at the venue
5. Gingerbread houses – 28 sold so far in 1 week open to the end of the month low effort from P&C. Profit of \$7 per house.

Applications for memberships and recording of new members

N/A

Date of Next Meeting

Date of Next Meeting: Tuesday, 9 November, 7pm in the Ashgrove State School Hall.

Meeting Closed

Meeting closed by Kate Matthews at 7.59pm