



22 June 2021

Draft MINUTES

Present: members in attendance

Amanda Hay (Non Member)	Alecia Hartley (Member)
Anita Bond (Member)	Sarah Drummond (Member)
Carla Loughnane (Non Member)	Rachel Cox (Member)
Glen O'Halloran (Member)	Kate Matthews (Member)
Samantha Terry (Member)	JP Bester (Member)
Chloe Nicholls (Member)	
Aymee Hogbin (Member)	
Anna Thomas (Member)	
Sarah Daly (Member)	
Charlotte Myers (Member)	

Welcome:

Opened by President Kate Matthews (KM) at 7:00pm.

Apologies

Leah McFarlane, Alex Schmidt, Karen Bond, Joe Saglam

Ratification of Previous Minutes

Motion to accept and ratify 9 March 2021 minutes. Motioned by Phil and Seconded by Chloe Nicholls CARRIED.

Business arising from previous minutes

Addressed in General Business as ongoing matters.

Executive Decisions

P&C Executive decided to purchase the following:

- P&C Executive, Uniform Shop Convenor and volunteer badges (\$83.85). Volunteer sign in and out of badges for Tuckshop, Uniform Shop and event volunteers. Proposed to order new aprons approx. 25, old ones were worn and needed replacing.

Correspondence

Inward (as listed)

1. Flexischools waiving turnover fees
2. Year 6 Yearbook Committee request for Parent Representative contacts

3. Enquiry re Covid-19 planning for Fete from Nundah State School P&C
4. Tastebuds fundraising offer
5. Gingerbread house booking confirmation and invoice (deposit \$150.04)
6. School holiday cartooning workshops (Brisbane) from Cartoon Kingdom
7. Grade 6 Yearbook - school responsibility/using formal comms channel with Glen O'Halloran
8. Volunteer to assist with Disco from Kate Murphy
9. Request for further information re grant from Stronger Communities Program representative
10. School Fun Run opportunity from Corey Stenhouse
11. Partner offer re inclusion in fundraising directory from Mandy Weidmann
12. Long Lunch discussions with Aymee
13. Disco planning (inc. payment of photo booth, \$645, and sound/lighting, \$377) with Sam
14. Staff wages and creditors expenses
15. P&C information book update from Heather Marshall

#### Outward (as listed)

1. Replies to all incoming
2. Discussion re P&C Fete incidents with Marist
3. Beef jerky market research & supporters' shirt proposal to Rodger Desailly
4. Year 6 Yearbook process to Glen O'Halloran
5. Acquittal report and evidence to support grant to the Stronger Communities Program representative
6. Response to Fete Q&A to Finn (UQ)
7. Advising the office of Ms Jonty Bush re P&C meeting dates

#### Other business

N/A

#### Reports

Treasurer's Report – JP presented the report -

Tuckshop and uniform shop outperforming 2020 financial results.

Campion commission was \$3,479 this year, slightly up from \$3,403 last year.

Fete raised \$115,000, with the inclusion of the final auction item.

Fundraising expenses for Disco, Long Lunch and gingerbread house approx. \$2k

Motion for JP to form signatory for bank account raised by JP Bester and seconded by Aymee Hogbin CARRIED.

Motion the Treasurer's Report be approved and accepted by Chloe Nicholls and Seconded by Rachel CARRIED.

Uniform report - Winter items available to purchase including Zip jumpers, pullover fleeces, cotton long sleeve rugby style tops, maroon tights, bootleg pants and long grey pants.

Hat mid-year embroidery service offered and will be delivered in the first week of term 3.

Motion the Uniform Report be approved and accepted by Chloe and Seconded by Sarah Daly m. CARRIED.

Tuckshop report – Tuckshop Report for P&C Meeting June 2021 Tuckshop daily orders have increased significantly as the end of term nears. We are currently running a few specials to help reduce stock in the freezers leading into the school holidays. Day 1 of Term 3, the Tuckshop will be closed for ordering but the Tuckshop staff will be working to bake and prepare for the term. At the beginning of this month, Karen was notified that our Tuckshop had won the Quality Food and Beverages prize of \$100 for being a member of the ASCA 100% club. This can be used towards a food order from Quality Foods. The ovens in the Tuckshop both had repairs this month with the replacement of the operating switch at a cost of \$374.22.

Motion the Tuckshop Report to be approved and accepted by Charlotte Myers and Seconded by Chloe Nicholls. CARRIED.

Sponsorship report – final wrap up from Fete \$15k from Calibre, total of \$12,000 including \$3,000 from Studio Pilates (Ashgrove) and The Gap Dental Practice, \$2000 from Comfloor and Hutchinson Builders, \$1,000 from Midas and \$500 from The Swim Academy and HMW Group.

Grants - \$900 left over pool related.

Suggested that Air vents in both Boy and Girl toilet be used at a cost of approx. \$300 each or replace Shed. Kate Matthews will come back to Anna Thomas.

Motion the Sponsorship Report to be approved and accepted by Chloe Nicholls and Seconded by Phil CARRIED.

Principal's Report – Anita Bond

Facilities update –

- Anti-slip added to the A block steps.
- Louvres replaced in B Block
- Oval Gate has been fixed
- Maintenance has been completed for Junior Boys' toilets
- SAKG Door fixed.
- Glory street Garden to be refreshed and new plants added. Next week new phone system and updates around school to happen during holidays. System will be fully upgraded.
- June / July Holidays Improvements to drainage in B Block, SAKG and on the oval. Bubblers to be fixed and replaced. Guttering around SAKG.
- Funding has been secured for the Removal of pigeons on A and B blocks, painting and application of anti slip on the B Block stairs. Topsoil to be added to oval at the end of the year.

Motion the Principal Report to be approved and accepted by JP Bester and Seconded by Charlotte Myers CARRIED.

Motions on Notice

None.

General business

- 1) OHS report – includes training for staff, improved locks.

- 2) Signage update – Branding of P&C Signs for directions for Tuckshop Uniform Shop and at Tuckshop, a total of 6 signs for \$600.

Motion to approve \$600 to be spent of 6 signs raised by Chloe and Seconded by Rachel Cox.  
CARRIED.

- 3) Disco (Sam)

Lighting and Photo booth deposit paid. Call for volunteers successful, still require approx. 10 more. Flyers will be completed on Friday. Food order has not been placed as yet, still waiting for final numbers. Soft drinks and poppers left over from Fete will be used. Julian Simmons providing trailer for sausages and manning BBQ and 4 volunteers allocated.

4. Long Lunch (Aymee Hogbin)

Confirmed for 5<sup>th</sup> November at Victoria Park deposit paid. Live music will be provided at a cost of \$1,000. Ticket cost confirmed at \$130

#### Applications for memberships and recording of new members

New Member application – Amanda Hay approved by Chloe Nicolls and Seconded by Rachel Cox.

#### Date of Next Meeting

Date of Next Meeting: Tuesday, 20 July 2021, 7pm in the Ashgrove State School Hall.

#### Meeting Closed

Meeting closed by Kate Matthews at 7.28pm