



20 July 2021

Draft MINUTES

Present: members in attendance

Glen O'Halloran (Member)	Anita Bond (Member)
Ernest Le Roux (Non Member)	Sarah Drummond (Member)
Carla Loughnane (Non Member)	Rachel Cox (Member)
Jonty Bush (Non Member)	Kate Matthews (Member)
Samantha Terry (Member)	JP Bester (Member)
Chloe Nicholls (Member)	Steven Toomey (Non Member)
Karen Bond (Member)	Leah Macfarlane (Member)
Sarah Woolford (Member)	
Sarah Daly (Member)	
Charlotte Myers (Member)	

Welcome:

Opened by President Kate Matthews (KM) at 7:03pm.

Apologies

Amanda Hay

Ratification of Previous Minutes

Motion to accept and ratify 22 June 2021 minutes. Motioned by Sarah Daly and Seconded by Glen O'Halloran CARRIED.

Business arising from previous minutes

Addressed in General Business as ongoing matters.

Executive Decisions

N/A

Correspondence

Inward (as listed)

Inbound

1. Debbie Young, Marsh re P&C Student Personal Accident Insurance renewal
2. Staff wages and creditors expenses
3. Cooper Electorate Office re meeting dates and attendance
4. Discussion with Sam Reeves re Disco planning
5. Julian Simmonds MP, availability of BBQ setup for Disco
6. Ashgrove Uniforms re stocktake and reusable bags

7. Discussion with Aymee Hogbin re Long Lunch (including contract execution and deposit (\$1000))
8. Heather Marshall re P&C Voluntary Contribution form
9. Brisbane North Outdoor re pool hire
10. Communications to the parent network re Friday cafe
11. Advertising offers including Fathers Day gift sale, Bris Bins, Glowstix, Containers for Change, Urban BushBash, Comedy for a Cause, Oktion, ANSIC Group, Chef Mel and Gingerbread Folk

Outbound

1. Replies to all incoming
2. Discussion with Debbie Young, Marsh re P&C Student Personal Accident Insurance renewal
3. Heather Marshall re potential dates for P&C Trivia and Comedy Nights
4. Heather Marshall re Disco plans
5. Charlotte, Karen, Christina, Donna re WHS training and updates
6. Amanda Hay re remaining grant money and possibility of replacing pool shed
7. Crystal Media re signage brief
8. Trent Nicholls re Workplace Health & Safety (list of chemicals for Tuckshop and Uniform Shop)

Renewal of Insurance Policy (annual) 2012 all students of the school personal accidents all activities and P&C activities. Covers P&C, Volunteers and students. \$3150 covers us until March 2022 – Nil excess weekly \$50 on each non medicare and dental expenses.

Motion to renew Insurance Policy for \$3,150 raised by JP Bester and approved by Chloe Nicholls motioned CARRIED.

Other business

N/A

Reports

Treasurer's Report – JP presented the report - P&C healthy cash position

Tuckshop and uniform shop outperforming 2020 financial results.

Campion commission was \$3,479 this year, slightly up from \$3,403 last year. P&C received \$30,570 in parent contributions

P&C contributed \$61,260 to the school in February, details were printed in 29th April 2021 Newsletter

Fete raised \$115,000, with the inclusion of the final auction item.

Fundraising expenses for Disco, Long Lunch and gingerbread house \$1,972

Motion the Treasurer's Report be approved and accepted by Chloe Nicholls and Seconded by Charlotte Myers CARRIED.

Uniform report - Finalising orders in preparation for Prep orientation in November and back to school in January 2022, suppliers have asked for orders early due to shipping delays and shortages of fabrics. As the majority of the uniform items are Queensland made we don't expect many delays.

Due to increase in costs some uniforms items will be slightly increasing in price. These increases will be in effect from October and will only impact a handful of items.

Charlotte thanked the school community for generously donating pre loved uniform items.

Motion the Uniform Report be approved and accepted by Sarah Daly and Seconded by JP Bester. CARRIED.

Tuckshop report – Friday café will recommence on Friday 23rd July once masks are no longer mandatory. Awaiting Standard order arrangements to see if My Schools Connect is listed.

Tuckshop purchased 6 new oven trays to cope with Pizza Orders each Thursday at a cost of \$119.85.

Motion to purchase new trays \$120 Chloe Nicholls & Leah MacFarlane. CARRIED.

Tuckshop staff will attend the ASCA Tradeshow for school Tuckshops to be held on 25th August, showcasing suppliers of food, new products, snacks, beverages and show specials.

Motion the Tuckshop Report to be approved and accepted by Glen O'Halloran and Seconded by Samantha Terry. CARRIED.

Sponsorship report

Grants –Remaining \$3842.08 of the Pool improvements was spent, including Handrails and Shade cloth. Ordered shed and shelving which will close out pool grant.

Motion the Sponsorship Report to be approved and accepted by Chloe Nicholls and Seconded by Leah MacFarlane. CARRIED.

Principal's Report – Anita Bond

Thanked everyone for support in the Covid restrictions. Works commenced over holidays including Gardens improvement at Front of school and SAKG tidy up. Utilising some business partners to fund works. Bubblers were serviced and some replaced, oval drainage issue resolved and cabling for new telephone system.

Motion the Principal Report to be approved and accepted by Leah MacFarlane and Seconded by Chloe Nicholls CARRIED.

Motions on Notice

None.

General business

- 1) Jonty Bush MP – would like to attend a number of ASS P&C meetings. Office down the road to pop in. Updates Budget record spends for education 15mil. Physiological Wellbeing during covid. Legal QLD child family commission launched video on online safety happy to share link.
- 2) Steve Toomey – Temporary bridge build almost completed for pedestrian access to move the Energex easement and remove old bridge. West ashgrove power outage from 9pm for 3-4 hours on Thursday as transformer is cut.

- 3) Signage completed. Safety Audit Identified chemicals, modification to locks in tuckshop and uniform shop and light cover.s
- 4) Community fund – start ASS partnership working with the school for families suffering from financial hardship uniforms, camps, ipad scheme etc identifying families that require assistance. Proposal of \$2000 allocated per term

Motion to approve \$2000 to be given to the school per term to support financial hardship raised by Chloe Nicholls and Seconded by Leah MacFarlane. CARRIED.

- 5) Disco (Sam) Lighting new date of the 27th August - Lighting and Photo booth good for 27th. Julian Simmons providing trailer for sausages and manning BBQ.
- 6) 28th August Comedy night confirmed for comedians and
- 7) 13th November trivia at bardon bowls Anthony organising theme to be confirmed
- 8) Long Lunch (Aymee Hogbin) Confirmed for 5th November at Victoria Park deposit paid. Live music will be provided at a cost of \$1,000. Ticket cost confirmed at \$130
- 9) School signage is now with printers for Tuckshop and Uniform Shop

Applications for memberships and recording of new members

New Member application – Ernest Carlo approved by Chloe Nicolls and Seconded by Leah carried.

Date of Next Meeting

Date of Next Meeting: Tuesday, 17th August, 7pm in the Ashgrove State School Hall.

Meeting Closed

Meeting closed by Kate Matthews at 7.41pm